



# हरियाणा ग्रामीण बैंक

## HARYANA GRAMIN BANK

Scheduled Bank Owned by Government

Inspection & Audit Division,  
Head Office, Plot No.1, Sector 3, Rohtak- 124001  
Email: [hoinspshgb@shgb.bank.in](mailto:hoinspshgb@shgb.bank.in)

### **Bio Data for Engagement of CA Firm for Concurrent Audit**

Seal of CA firm

#### **BIO-DATA of the CA Firm**

Sr No	Particulars	Detail																		
1.	Preference of District(submit maximum 2 district)																			
2.	Name of Applicant																			
3.	Constitution of the CA Firm(Tick any one)	Partnership Firm/LLP																		
4.	How many partner(s) is/are FCA? quote registration number and attach proof.	<table border="1"><thead><tr><th>Sr.</th><th>Name of CA</th><th>Registration No.</th></tr></thead><tbody><tr><td>1</td><td></td><td></td></tr><tr><td>2</td><td></td><td></td></tr><tr><td>3</td><td></td><td></td></tr><tr><td>4</td><td></td><td></td></tr><tr><td>5</td><td></td><td></td></tr></tbody></table>	Sr.	Name of CA	Registration No.	1			2			3			4			5		
Sr.	Name of CA	Registration No.																		
1																				
2																				
3																				
4																				
5																				
5.	Whether firm has experience of Concurrent Audit (mention in years)?																			
6.	Whether any partner(s) of firm has experience of Concurrent Audit (mention in years)?																			
7.	Firm Registration No.																			
8.	Address of the firm																			
9.	Contact No.																			
10.	E-mail Address																			
11.	Whether firm is listed on RBI panel for Branch Statutory Auditor appointment?																			
12.	Whether CA Firm/Associate concerns of CA Firm caring out Statutory assignment of SHGB?																			



# हरियाणा ग्रामीण बैंक

## HARYANA GRAMIN BANK

Scheduled Bank Owned by Government

Inspection & Audit Division,  
Head Office, Plot No.1, Sector 3, Rohtak- 124001  
Email: [hoinspshgb@shgb.bank.in](mailto:hoinspshgb@shgb.bank.in)

13.	Whether any partner is also a partner/proprietor of firm entrusted with Statutory Audit of SHGB?	
14.	Whether any of the director of SHGB is also a director/partner in firm?	
15.	Whether firm is dis-empaneled/debarred from concurrent audit by any other bank.	
16.	Whether the firm has been assigned the revenue audit work of SHGB?	
17.	Whether the firm has been delisted by ICAI ever?	

**18. Certificate/s:**

- a) It is confirmed that the details/information furnished above are/is true and correct. In case, any detail furnished above is found incorrect later on, the Bank has right to terminate the assignment given, without giving any notice.
- b) The firm also undertake that it will not sub contract/sub assign the audit assignment.
- c) The firm hereby declare that it will not lobby directly or indirectly for consideration of any credit proposals of friends/relatives/clients/non clients of the Bank.
- d) The firm declare that if firm name is included in the bank's list of approved Auditors, it will undertake to do the tasks entrusted in the best interest of the bank.
- e) The firm also abide by the rules and regulations of the Bank in force from time to time and will always keep the bank's interest foremost in my mind.

19. The firm understand & agree that the assignment will be on the terms & conditions as contained in the offer letter.

Date:

Signature & Seal